

POLICY & RESOURCES COMMITTEE - 27 MAY 2008

Policy & Resources Committee

Tuesday 27 May 2008 at 3.00 pm

Present: Councillors White (for Blair), Brooks, Clocherty, Ferguson, Fyfe, McCabe, McIlwee, McKenzie, Moran and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education & Social Care, Corporate Director Environment & Community Protection, Corporate Director Improvement & Performance, Corporate Director Regeneration & Resources, Chief Financial Officer, Head of Legal & Administration, Head of ICT & Business Transformation, Head of Performance Management & Procurement, Head of Economic & Social Regeneration, Head of Property Resources & Facilities Management, Head of Corporate Communications & Public Affairs, Ms B McQuarrie (for Head of Organisational Development & Human Resources), Libraries Manager and Legal Services Manager (Procurement, District Court & Administration).

Apologies: Councillors Blair and MacLeod.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 413 | General Fund Revenue Budget 2008/09 | 413 |
| | <p>There was submitted a report by the Chief Financial Officer (1) on the initial position of the 2008/09 General Fund Revenue Budget and (2) providing an update on the position of the Earmarked Reserves.</p> <p>Decided:</p> <p>(1) that the current position of the General Fund Revenue Budget for 2008/09 be noted;</p> <p>(2) that approval be given to the earmarking of £0.7M from the General Fund Reserve to fund early retiral/transformation costs in 2008/09; and</p> <p>(3) that the position in respect of the General Fund Reserve and the associated Earmarked Reserves be noted.</p> | |
| 414 | Capital Programme 2008/11 | 414 |
| | <p>There was submitted a report by the Chief Financial Officer (1) on the latest position of the three year Capital Programme and (2) advising of any significant matters arising.</p> <p>Decided: that the Committee note the current position of the 2008/11 Capital Programme and that the updated position in respect of 2007/08 will be reported to the next meeting of the Committee.</p> | |
| 415 | Treasury Management Monitoring Report 2007/08 - Quarter 4 | 415 |
| | <p>There was submitted a report by the Chief Financial Officer summarising the Council's treasury management position and activities during Quarter 4 2007/08 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".</p> <p>Noted</p> | |
| 416 | Improvement & Performance Capital Programme 2008/09 to 2010/11 - Progress | 416 |

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There was submitted a report by the Corporate Director Improvement & Performance and the Chief Financial Officer (1) providing an update on the status of the projects forming the Improvement & Performance Capital Programme and (2) highlighting the overall financial position.

Noted

417 Corporate Performance Report

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There was submitted a report by the Corporate Director Improvement & Performance appending the Corporate Performance Report for March/April 2008 which complements existing Directorate Performance Reporting arrangements to the Committee and is a key component of the Council's overall Strategic Planning and Performance Management Framework.

Decided:

- (1) that the Committee endorse the performance information contained in the Corporate Performance Report;
- (2) that approval be given to the inclusion of additional performance information in future reports from the Audit of Best Value and Community Planning Position Statement and Strategic Audit Risk Analysis;
- (3) that approval be given to the timescale for the reporting of the performance measures contained within the Corporate Plan, Community Plan and Single Outcome Agreement;
- (4) that it be noted that further reports on corporate performance will be submitted to future meetings of the Committee; and
- (5) that the issue of sickness absence across the Council be considered by the Strategic Leadership Forum.

418 Improvement & Performance Directorate Performance Report

418

There was submitted a report by the Corporate Director Improvement & Performance on progress made by the Improvement & Performance Directorate in achieving its key objectives as set out in its Directorate Plan for 2007/08 and the contribution made to the achievement of key corporate priorities.

Decided:

- (1) that the Committee endorse the performance information contained in the report;
- (2) that it be noted that further reports on the performance of the Improvement & Performance Directorate will be submitted to future meetings of the Committee; and
- (3) that Members be requested to identify any further performance information from the list detailed for inclusion in the report submitted to the next meeting of the Committee.

419 Regeneration & Resources Directorate Performance Report

419

There was submitted a report by the Corporate Director Regeneration & Resources on the progress made by those services within the Regeneration & Resources Directorate which report to the Policy & Resources Committee in achieving their key objectives as set out in the Regeneration & Resources Directorate Plan and how they have contributed to the achievement of key corporate priorities.

Decided: that the Committee endorse the performance information contained in the report and note that further reports on performance will be submitted to future meetings of the Committee.

420 Modernisation & Efficiency Programme - Progress Report

420

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There was submitted a report by the Corporate Director Improvement & Performance on progress made in implementing the Council's Modernisation & Efficiency Programme.

Decided:

- (1) that the Committee note the good progress being made with the implementation of the Council's Modernisation & Efficiency Programme;
- (2) that the revised funding profile for the Modernisation & Efficiency Programme as detailed in Appendix 2 be approved; and
- (3) that a further progress report on the Programme be submitted to the next meeting of the Committee.

421 Review of Statutory Performance Indicators 2008

421

There was submitted a report by the Corporate Director Improvement & Performance on the current position with regard to the Council's Statutory Performance Indicators (SPIs).

Decided:

- (1) that the Committee note the figures contained in the report and recognise the improvements being made by Inverclyde Council;
- (2) that agreement be given to the setting of targets and parameters for each SPI, where possible being remitted to Directorate Management Teams and reported through their Directorate Performance Reports; and
- (3) that a report be submitted in November each year on the mid-term progress of the SPIs incorporating reporting and performance exceptions to the winter cycle of the Corporate Performance Report in a bid to continue the drive to improve performance.

422 Modern Apprenticeship Training Programme/Trainee Posts

422

There was submitted a report by the Corporate Director Regeneration & Resources on the progress made regarding the Council's recent budget announcement to invest £300,000 in apprenticeship/trainee placements for young school/college leavers in Inverclyde over the next three years.

Decided:

- (1) that the Committee approve the creation of 10 modern apprenticeship/trainee opportunities over the period 2008 to 2011, 6 to be advertised in 2008/09, 2 in 2009/10 and 2 in 2010/11 and that the recruitment for these opportunities take place to coincide with the end of the summer school/college terms; and
- (2) that a further report be submitted to the Committee providing an overview on the success of trainee/apprenticeship placements throughout the Council.

423 Workforce Development

423

There was submitted a report by the Head of Organisational Development & Human Resources (1) on the proposed use of the budget allocation agreed as part of the Workforce Development strategy in the current financial year and (2) advising of action which requires to be put in place for expenditure in future years.

Decided:

- (1) that agreement be given to progress the employee survey for the current financial year and for financial year 2010/11;
- (2) that the employee costs required to assist with the progression of the HSE Audit plan for stress be agreed as a one-off cost;
- (3) that the costs identified for the Employee Recognition Scheme be agreed for this and the next two financial years; and
- (4) that a review of the Occupational Health Service be carried out and that a tender exercise in this regard be undertaken with the results being submitted to the Committee

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in due course.

- 424 Inverclyde Schools PPP - TUPE Transfer Arrangements to Strathclyde Pension Fund** **424**
- There was submitted a report by the Chief Financial Officer seeking approval to require the preferred bidder for the PPP schools project to continue to provide access to Strathclyde Pension Fund for employees.
- Decided:** that it be agreed that access to Strathclyde Pension Fund be provided to employees in PPP Schools and that it be remitted to the appropriate Officers to intimate this decision to the preferred bidder.
- 425 Regeneration & Resources Directorate Plan 2008/11** **425**
- There was submitted a report by the Corporate Director Regeneration & Resources appending the Regeneration & Resources Directorate Plan for 2008/11.
- Decided:** that the Committee approve and adopt the Regeneration & Resources Directorate Plan for 2008/11 as set out in the appendix to the report.
- 426 Improvement & Performance Directorate Plan 2008/11** **426**
- There was submitted a report by the Corporate Director Improvement & Performance appending the Improvement & Performance Directorate Plan for 2008/11.
- Decided:** that the Committee approve and adopt the Improvement & Performance Directorate Plan for 2008/11 as set out in the appendix to the report.
- 427 Inverclyde Single Outcome Agreement (SOA)** **427**
- There was submitted a report by the Corporate Director Environment & Community Protection (1) on progress at a national level in respect of the Single Outcome Agreement (SOA) and (2) highlighting progress made to date locally.
- Decided:**
- (1) that the progress made to date by the Council in progressing the Single Outcome Agreement be noted; and
 - (2) that it be agreed that the finalised version of the Single Outcome Agreement be submitted for approval to a meeting of the Policy & Resources Executive Sub-Committee.
- 428 Organisational Improvement Plan 2008/11** **428**
- There was submitted a report by the Corporate Director Improvement & Performance providing the Committee with further information regarding the development of an Organisational Improvement Plan (OIP) for the Council covering the period 2008/11, including the self assessment framework which will be used to develop the OIP.
- Decided:**
- (1) that it be agreed that the Public Service Improvement Framework (PSIF) Model be adopted to assist in the preparation of the Council's Organisational Improvement Plan;
 - (2) that the Improvement Service be advised of this decision and that Officers commence negotiations with the PSIF Board with a view to joining Phase 2 of the Programme;
 - (3) that the PSIF be initially piloted amongst the Corporate Management Team, Heads of Service and the Strategic Leadership Forum in order to produce an Organisational Improvement Plan by September 2008;
 - (4) that agreement be given to the development of an electronic Performance

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Management System for use within the Council; and

(5) that a further report on the Organisational Improvement Plan be submitted to the Committee in September 2008.

429 COSLA Excellence Awards 2008/MJ Local Government Achievement Awards 2008 429

There was submitted a report by the Corporate Director Improvement & Performance informing the Committee of the success of a number of projects submitted by the Council to the COSLA Excellence Awards and the MJ Local Government Achievement Awards 2008.

Decided:

(1) that the Council's success in both the COSLA Excellence Awards 2008 and the MJ Local Government Achievement Awards 2008 be noted and that the Committee commend the employees involved;

(2) that it be agreed that the Council enter future award schemes where appropriate; and

(3) that it be agreed that proposals for the development of an Employee Recognition Scheme which recognises and celebrates achievement are submitted to a future meeting of the Committee.

430 Audit Scotland - Strategic Audit Risk Analysis (SARA) 2007/2008 430

There was submitted a report by the Corporate Director Improvement & Performance appending the final Strategic Audit Risk Analysis (SARA) 2007/2008 produced by Audit Scotland.

Decided: that the Committee endorse the Strategic Audit Risk Analysis (SARA) 2007/2008 produced by Audit Scotland as appended to the report.

431 Provost's Ball 431

There was submitted a report by the Corporate Director Education & Social Care seeking the Committee's approval for the Provost to host a fundraising ball on an annual basis with the first event being held within Greenock Town Hall on 3 October 2008.

Decided:

(1) that approval be given to support the Provost in his role of hosting an annual Provost's Ball, the first being held within Greenock Town Hall on 3 October 2008;

(2) that the Committee note the costs and methods by which this and future events will be financed;

(3) that it be noted that a further report will be submitted to the Committee on the outcome of the event; and

(4) that the report be referred to the Provost's Forum for its interest and support.

432 Birkmyre Park - Play Equipment 432

There was submitted a report by the Head of Property Resources & Facilities Management on the condition of the existing Birkmyre Park play area, advising of any works required to bring this up to an acceptance standard and possible sources of funding.

Decided:

(1) that option 3 as detailed in the report be approved and that this be the subject of consultation with Kilmacolm Primary School and Kilmacolm Community Council; and

(2) that it be remitted to The Inverclyde Council, as local authority and Trustee with responsibility to manage the Trust property in accordance with the Conditions of the

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Trust, to approve expenditure of Birkmyre Trust Funds in accordance with this option.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-

Item	Paragraphs(s)
School Estate Team Budget	1, 6, 8 & 9
Property Asset Management Information System Procurement: Use of Powers Delegated to the Chief Executive	6 & 8

433 School Estate Team Budget

433

There was submitted a report by the Corporate Director Regeneration & Resources requesting the Committee to consider the one-off costs of £473,000 in respect of the School Estate Team Budget.

Decided: that it be remitted to the Chief Financial Officer to incorporate the increased cost in the overall School Estate Funding Model to be submitted to a special meeting of the Education & Lifelong Learning Committee in June 2008.

434 Property Asset Management Information System Procurement: Use of Powers Delegated to the Chief Executive

434

There was submitted a report by the Corporate Director Improvement & Performance advising of the use of the powers delegated to the Chief Executive to award the contract for the provision of a Property Asset Management Information System to Technology Forge.

Noted